



Table 5. Instructions for Completion of Urinary Tract Infection (UTI) Form (CDC 57.114) ([Tables of Instructions List](#))

Data Field	Instructions for Data Collection/Entry
Facility ID #	The NHSN-assigned facility ID will be auto-entered by the computer.
Event #	Event ID number will be auto-entered by the computer.
Patient ID #	Required. Enter the alphanumeric patient ID number. This is the patient identifier assigned by the hospital and may consist of any combination of numbers and/or letters.
Social Security #	Optional. Enter the 9-digit numeric patient Social Security Number.
Secondary ID #	Optional. Enter the alphanumeric ID number assigned by the facility.
Patient name	Optional. Enter the last, first, and middle name of the patient.
Gender	Required. Check Female or Male to indicate the gender of the patient.
Date of birth	Required. Record the date of the patient birth using this format: MM/DD/YYYY.
Ethnicity	Optional.
Hispanic or Latino	If patient is Hispanic or Latino, check this box.
Not Hispanic or Not Latino	If patient is not Hispanic or not Latino, check this box.
Race	Optional. Check all the boxes that apply to identify the patient's race.
Event type	Required. UTI.
Date of event	Required. The date when the first clinical evidence of the UTI appeared or the date the specimen used to make or confirm the diagnosis was collected, whichever comes first. Enter date of this event using this format: MM/DD/YYYY. NOTE: If a device has been pulled on the first day of the month in a location where there are no other device days in that month, and a device-associated infection develops after the device is pulled, attribute the infection to the previous month.
Post-procedure UTI	Optional. Check Y if this event occurred after an NHSN defined procedure but before discharge from the facility, otherwise check N.
Date of procedure	Conditionally required. If Post-procedure UTI = Y, enter the date the procedure was done.
NHSN procedure code	Conditionally required. If Post-procedure UTI = Y, enter the appropriate NHSN procedure code. NOTE: A UTI cannot be "linked" to an operative procedure unless that procedure has already been added to NHSN. If the procedure was previously added, and the "Link to Procedure" button is clicked, the fields pertaining to the operation will be auto-entered by the computer.
ICD-9-CM procedure code	Optional. The ICD-9-CM code may be entered here instead of (or in addition to) the NHSN Procedure Code. If the ICD-9-CM code is



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	entered, the NHSN code will be auto-entered by the computer. If the NHSN code is entered first, you will have the option to select the appropriate ICD-9-CM code. In either case, it is optional to select the ICD-9-CM code. Only those ICD-9-CM codes identified in Table 10 of the Procedure-associated Module section are allowed.
MDRO infection	Required. Enter “Yes”, if the pathogen is being followed for Infection Surveillance in the MDRO/CDI Module in that location as part of your Monthly Reporting Plan: MRSA, MSSA (MRSA/MSSA), VRE, CephR- <i>Klebsiella</i> , CRE-E. coli, CRE- <i>Klebsiella</i> MDR- <i>Acinetobacter</i> or <i>C. difficile</i> . If the pathogen for this infection happens to be an MDRO but your facility is not following the Infection Surveillance in the MDRO/CDI Module in your Monthly Reporting Plan, answer “No” to this question.
Location	Required. Enter the inpatient location to which the patient was assigned when the UTI was identified. If the UTI develops in a patient within 48 hours of transfer from a location, indicate the transferring location, not the current location of the patient.
Date admitted to facility	Required. Enter date patient admitted to facility using this format: MM/DD/YYYY. An NHSN Inpatient is defined as a patient whose date of admission to the healthcare facility and the date of discharge are <u>different</u> calendar days. When determining a patient’s admission dates to both the facility and specific inpatient location, the NHSN user must take into account all such days, including any days spent in an inpatient location as an “observation” patient before being officially admitted as an inpatient to the facility, as these days contribute to exposure risk. Therefore, all such days are included in the counts of admissions and patient days for the facility and specific location, and facility and admission dates must be moved back to the first day spent in the inpatient location.
Risk factor: Urinary catheter status at time of specimen collection	Required. Check “In place” if urinary catheter was in place at time of urine specimen collection; Check “Removed within 48 hours prior “ if a urinary catheter was removed within the 48 hours before urine specimen was collected; Check “Not in place nor within 48 hours prior” if no urinary catheter was in place at the time of or within the 48 hours prior to urine specimen collection.
Location of device insertion	Optional. Enter the patient location where the indwelling urethral catheter was inserted.
Date of device insertion	Optional. Enter the date the indwelling urethral catheter was inserted.
Event details: Specific event: UTI	Required. Check Symptomatic UTI (SUTI), Asymptomatic Bacteremic UTI (ABUTI), or Other UTI (OUTI), for the specific event type you are reporting.
Event details: UTI Specify criteria used	Required. Check each of the elements of the criteria that were used to identify the specific type of UTI being reported.
Event Details: Secondary	Required. Check Y if there is a culture-confirmed bloodstream infection



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bloodstream infection	(BSI) and a related healthcare-associated UTI, otherwise check N.
Event Details: Died	Required. Check Y if patient died during the hospitalization, otherwise check N.
Event Details: UTI contributed to death	Conditionally required. If patient died, check Y if the UTI contributed to death, otherwise check N.
Event Details: Discharge date	Optional. Date patient discharged from facility.
Event Details: Pathogens identified	Required. Enter Y if pathogen identified, N if otherwise. If Y, specify organism name on reverse. For SUTI with secondary BSI and ABUTI, enter only the matching organism(s) identified in <u>both</u> urine and blood cultures (See Table 2a for instructions).
Custom fields and labels	Optional. Up to two date fields, two numeric fields, and 10 alphanumeric fields that may be customized for local use. NOTE: Each Custom Field must be set up in the Facility/Custom Options section of the application before the field can be selected for use.
Comments	Optional. Enter any information on the event.